# **The Play Schools**

Hours of Operation: 6:30 am - 6:00 pm M-F



December 2017 Newsletter

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#### UPCOMING DATES!

\* Monday, December 25<sup>th</sup> CLOSED in observance of Christmas Day

\* Monday, January 1<sup>st</sup> CLOSED in observance of New Year's Day

# HAPPY HOLIDAYS!

We want to wish all our Play School families and faculty a very happy holiday season! As we bring 2017 to a close, we want to thank all of you for being a part of our schools and making this a special place to be.

From our family to yours, we wish you a very Merry Christmas and a Happy New Year!



# HOLIDAY PARTIES WITH SANTA!

HO HO HO...it's that time of year for our annual after-hours, family-friendly celebration!

We will be hosting our annual **Breakfast with Santa** or **Cookies with Santa** at our schools for our Play School families and staff. All siblings of enrolled Play School children are welcome so bring the whole family. There will be games, prizes, arts & crafts, light refreshments, and a photo opportunity with Santa. Be sure to bring your cameras!

We hope everyone can join us for this celebration!

Santa's Workshops will be held:

- Saxony Village ~ Saturday, December 9<sup>th</sup> from 9:00 am 11:00 am
- Legacy Sunday, December 10<sup>th</sup> from 1:00 pm 3:00 pm
- Arbor Village ~ Saturday, December 16<sup>th</sup> from 9:00 am 11:00 am

To ensure we have enough refreshments, prizes, and crafts, please RSVP to your Center Director no later than Friday, December 8<sup>th</sup>. We hope to see you there!

## Housekeeping Items

#### VACATION POLICY

The Play Schools generously offer our families two weeks of "tuition free vacation time" annually from August to August. You must notify your director of your child's absence in advance and it must be a full week at a time (no split weeks). Vacation weeks cannot be used toward your required two-week notice if withdrawing from our school. Vacation slips are in the front entry.

The two weeks of annual vacation time started over on Monday, August 7th for all enrolled children. Therefore, all children have two weeks to use for the 2017/2018 year. Unused weeks from 2016/2017 do not roll over. We can accept your vacation week notices for the holidays now so get them into your director before you get busy with the holiday season and forget!

We are most grateful for any absence notifications as this may lead to some additional time off for our teachers to spend with their loved ones. If your child will be out for even a day or two, please notify the office in advance. We appreciate you taking the time to keep us in the loop regarding your child's attendance.



#### SCHOLASTIC BOOK CLUB

Let's get reading! Go to Scholastic.com, find "The Reading Club" under the parent link, create an account, and happy reading! Here are your school codes you will enter:

Arbor Village: P4WBB

Saxony Village: L6Z9Y

Legacy: NZWYC

\*\*Please make sure you are only ordering under your *Director's name* and NOT a teacher in the school. Thanks in advance for your orders as it helps our schools' libraries



### THE PLAY SCHOOL 2017/2018 CLOSURES

- Monday, December 25 ~ Christmas Day
- Monday, January 1 ~ New Year's Day
- Monday, February 19 ~ President's Day (Professional Development Day)
- Monday, May 28 ~ In observance of Memorial Day
- Wednesday, July 4 ~ In observance of Independence Day
- Friday, August 31 ~ Staff Professional Development Day
- Monday, September 3 ~ In observance of Labor Day
- Thursday, November 22 ~ In observance of Thanksgiving
- Friday, November 23 ~ In observance of Thanksgiving
- Monday, December 24<sup>th</sup> Closing early at 3:00 pm for Christmas Eve
- Tuesday, December 25 ~ In observance of Christmas
- Monday, December 31 ~ Closing early at 3:00 pm for New Year's Eve
- Tuesday, January 1 ~ In observance of New Year's Day

(All tuition remains the same)



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## The Play Schools

#### December 2017

# HOUSEKEEPING ITEMS (continued)

#### COATS FOR KIDS

We will continue to collect child and adult coats for our Coat Drive. These are delivered to LOCAL FAMILIES in need. Clean out your hallway closet for a good cause!



# Warm Coats from Warm Hearts

# COAT DRIVE

#### KANS FOR KIDS

We delivered three FULL Play School bus loads to a local food pantry serving families in need in our local area. We collected final donations today and our older classrooms will complete donation tallies early next week. We will soon announce the classroom with the highest average collection total and a celebration party for the winning class will follow in the weeks to come. Thanks again for all your donations and for being such wonderful examples of generosity to our children!



#### **CLASSROOM DONATIONS**

Are you doing an end of the year purge at your home or office?

We are ALWAYS looking for donations of:

- Scrap paper
- Sports equipment (balls, bats, Frisbees, cones, bean bags, scarves, etc.!)
- Anything arts and crafts related (popsicle sticks, sequins, buttons, newspapers, magazines)

Thank you in advance for your donations!

#### WINTER BLAST PARTIES

Our Winter Blast parties will be held on Thursday, December 14<sup>th</sup> at 3:00 pm. This is such a fun event for the kids! All the classrooms from Toddlers to Pre-K 5 will participate. There will be a sign-up sheet on the classroom doors soon so keep an eye out if you would like to bring something to share. As always, donations are not required, but are appreciated. Thank you all so much for everything you do as parents to support the classrooms!

#### **REFERRAL PROGRAM**

There is no bigger compliment than when a family joins The Play School because of your support and kind words about us. For every family that enrolls due to your referral you will receive a \$100.00 tuition credit on your account after the new family's 4<sup>th</sup> consecutive week with one of our schools. This applies to new families only and <u>must be mentioned at time of</u> <u>enrollment</u>. Thank you again for supporting our schools!

facebook



We're on the Web! Theplayschools.com

> Be sure to 'like' The Play School on Facebook!

# What's Cooking? Our Lunch Menu



## **Inclement Weather and School Closures**

#### **INCLEMENT WEATHER**

It is The Play School's policy to remain open during winter weather. We do NOT close when the local elementary schools close. We will close if local government officials deem the roads too unsafe to travel. This winter we will notify parents and faculty of The Play School's decision to close if that situation arises through:

- PreciouStatus
- WTHR Channel 13



#### HSE / NOBLESVILLE / CARMEL CLAY ELEMENTARY SCHOOL CLOSURES

\*Hamilton Southeastern: No School: December 21 - January 3

\*Noblesville: No School: December 25 - January 8

\*Carmel Clay: No School: December 25 - January 8



BE SURE TO STOP BY THE FRONT OFFICE IF YOUR SCHOOL-AGER WILL NEED FULL-DAY CARE DURING THE LISTED SCHOOL CLOSURES! WINTER BREAK IS APPROACHING SOON!

# **Other Administrative Contacts**

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